



COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

March 19, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

27 March 19, 2013

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

**AMENDMENT 2 TO CONTRACT NO. 76956 FOR
ARMED AND UNARMED SECURITY SERVICES FOR
VARIOUS DEPARTMENT OF PUBLIC WORKS FACILITIES
(ALL SUPERVISORIAL DISTRICTS)
(3 VOTES)**

SUBJECT

This action is to amend the contract for armed and unarmed security services for the Department of Public Works for various facilities to expand its level of services to include armed security services for MD3-Westchester Yard and additional funding to provide as-needed armed and unarmed security services for the various County field facilities and maintenance yards.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that these services continue to be more economically performed by an independent contractor than by County of Los Angeles employees.
2. Approve Amendment 2 to Contract No. 76956 with Cypress Security Services, LLC, for armed and unarmed security services commencing upon the Board's approval at an additional amount of \$100,000 to increase the annual amount from \$1,184,893 to \$1,284,893 for the current and remaining one optional contract year with a maximum contract term of five years.
3. Authorize the Director of Public Works or her designee to annually increase the contract amount up to an additional 10 percent of the annual contract sum for unforeseen, additional work within the scope of the contract, if required.
4. Authorize the Director of Public Works or her designee to execute the amendment.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of this recommended action is to amend the contract to include armed and unarmed security services for MD3-Westchester Yard, 5530 West 83rd Street, Los Angeles, California, and to request additional funding to provide as-needed armed and unarmed security services. This supplement is necessary to provide as-needed security guard services in case of a special Board office request, requests from other departments, special events, or other needs at the Department of Public Works (Public Works).

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provisions of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). The contractor who has the specialized expertise to provide these services accurately, efficiently, timely, and in a responsive and cost-effective manner will support Public Works in meeting these goals.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund.

The annual amount will increase by \$100,000 for the current and remaining one optional contract year from \$1,184,893 to \$1,284,893 plus 10 percent contingency for unforeseen, additional work within the scope of work of the contract, if required.

Funding for the additional services is available in the Fiscal Year 2012-13 Budget for various Public Works funds. When the need arises for services under this contract, financing for the required services will be made from the appropriate fund. Funding to finance the subsequent option year and 10 percent additional funding for contingencies will be requested through the annual budget process.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On March 17, 2009, Agenda Item 20, the Board approved Contract No. 76956 with Cypress Security Services, LLC, located in San Francisco, California, for Armed and Unarmed Security Services for Public Works Various Field Facilities, authorizing annual contract expenditures of \$949,229. The contract commenced on April 1, 2009, for an initial one-year period with four 1-year renewal options for a total contract period of five years.

On August 3, 2010, Agenda Item 22, the Board approved Amendment 1 to Contract No. 76956. Commencing on September 1, 2010, Amendment 1 included four park-and-ride lots and increased the annual contract sum from \$949,229 to \$1,086,700 for the current contract term, increasing the annual contract sum from \$949,229 to \$1,184,893 for the three subsequent optional years.

Under Amendment 2, this contract will expand the contract's security services area to include MD3-Westchester Yard commencing upon the Board's approval. The annual amount will increase from \$1,184,893 to \$1,284,893 for the current and remaining one optional contract year for a potential contract sum of \$5,790,608 and a maximum contract term of five years. The contract is currently in its third optional year. All terms, conditions, requirements, prices, and specifications of the contract will remain unchanged. In addition, Cypress Security Services, LLC, will increase the amount of its

contract's performance bond in accordance with the increase in the maximum contract sum.

Amendment 2, which is substantially similar in the enclosed form (Enclosure), will continue the contract's current terms, specifications, and conditions. Prior to the Director of Public Works or her designee executing this amendment, the contractor will sign and County Counsel will review it as to form.

The contractor has agreed to pay its full-time employees the current Living Wage Rate approved by the Board on February 6, 2007, and to comply with the County's Living Wage reporting requirements. The County's Proposition A and Living Wage Ordinance (LWO) provisions apply to this contract, as County employees can perform these contracted services. This contract complies with all of the requirements of the Los Angeles County Code, Section 2.201. The contractor will continue to pay its full-time employees the required minimum rates of \$11.84 per hour without health benefits, or \$9.64 per hour with health benefits of \$2.20 per hour as specified in the LWO adopted by the Board and will comply with the County's Living Wage reporting requirements.

Using methodology approved by the Auditor-Controller, the Proposition A cost analysis indicates that the amended services can be performed more economically by the private sector. In accordance with County Fiscal Manual, Section 12.2.2, the Auditor-Controller's review of the cost analysis is required when increase of the amended annual contract amount is more than 10 percent of the annual contract sum and the amended annual contract amount is more than \$500,000. Since the amended annual contract amount is less than \$500,000, the Auditor-Controller has confirmed that their review of this cost analysis is not required.

ENVIRONMENTAL DOCUMENTATION

In accordance with Section 15378 of the California Environmental Quality Act (CEQA) Guidelines, approval of the recommended action does not constitute a project and, hence, is not subject to the requirements of CEQA.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of this request will continue the current contracted services and will not result in any impact on other current services or projects.

CONCLUSION

Please return one adopted copy of this letter to the Department of Public Works, Administrative Services Division.

The Honorable Board of Supervisors

3/19/2013

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Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The signature is written in a cursive, flowing style.

GAIL FARBER

Director

GF:GZ:cg

Enclosures

c: Chief Executive Office (Rita Robinson)
County Counsel
Executive Office
Internal Services Department, Contracts Division

AMENDMENT 2 TO CONTRACT NO. 76956

ARMED AND UNARMED SECURITY SERVICES
FOR VARIOUS PUBLIC WORKS FACILITIES

THIS AMENDMENT, made and entered into as of this ____ day of _____, 2013, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY), and CYPRESS SECURITY SERVICES, LLC, a Limited Liability Company, (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, Contract No. 76956 was entered into between the COUNTY and the CONTRACTOR on April 1, 2009, for Armed and Unarmed Security Services for Various Public Works Facilities for a period of one year through March 31, 2010, with four 1-year renewal options, for a maximum potential contract term of five years; and

WHEREAS, the Contract was amended on September 1, 2010, to include unarmed security service in four park-and-ride lots; and

WHEREAS, the COUNTY now desires to expand the level of services to include security services at MD3-Westchester Yard and additional funding to provide as-needed armed and unarmed security services for Public Works and various County field facilities and maintenance yards to prevent theft and vandalism to COUNTY property; and

WHEREAS, the CONTRACTOR is willing to perform armed and unarmed security services in an extended service area under all terms set forth in this Contract as amended; and

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 76956 between them shall be amended as follows:

FIRST: This Contract is hereby amended to provide that the CONTRACTOR shall perform security service for the following additional extended service area, commencing upon the Board's approval:

- MD3-Westchester Yard, 5530 West 83rd Street, Los Angeles, California 90045

SECOND: This AMENDMENT will increase the annual Contract Sum by \$100,000 for the current and subsequent one optional term from \$1,184,893 to \$1,284,893, or such greater amount as the Board may approve (Maximum Contract Sum).

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

JOHN F. KRATTLI
County Counsel

By _____
Deputy

CYPRESS SECURITY SERVICES, LLC

By _____
Its President

Type or Print Name

By _____
Its Secretary

Type or Print Name